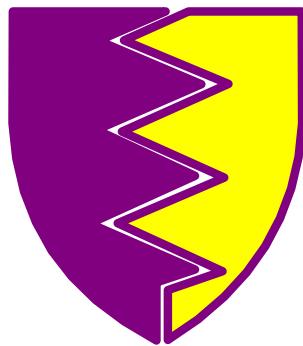


ST. MARY'S



'Dream, Believe, Achieve!'

'With God, all things are possible.' Matthew 19:26

1 John 3:11

For this is the message you heard from the beginning: We should love one another.

CHARGING AND REMISSIONS POLICY

Policy Date:	November 2025
Policy Review:	November 2027
Signature of Headteacher:	
Ratified by Governors-Date:	November 2025
Signature of Chair:	

CHARGING AND REMISSION POLICY

The Governing Body recognises the valuable contribution that a wide range of activities, including school visits and residential experiences, can make to all aspects of pupils' education.

The Governing Body would accordingly wish to promote and provide, as far as possible within budgetary constraints, such activities as part of a broad and balanced curriculum for the benefit of the pupils.

VOLUNTARY CONTRIBUTIONS

Voluntary contributions from parents/guardians will be sought to support the following:

- Practical subjects, e.g. cookery.
Parents will be asked to pay a small sum each year for Design and Technology items (e.g. Craft and cookery), which will entitle the child to take the items home.
- Enrichment opportunities, e.g. Day trips, visiting groups, swimming lessons.
Parents will be asked to make voluntary contributions towards the cost of specific activities available to their child. No pupil will be denied participation in the activity on the grounds that no contribution has been made on his/her behalf. In each case, however, if insufficient contributions are received, the activity may be cancelled.

CHARGES FOR RESIDENTIAL ACTIVITIES

The Governing Body will make a charge for the board and lodging element of residential activities which take place 'within school hours'. Voluntary contributions will be sought for the travel, activities, administration and other associated costs of the trip.

Parents will be notified in advance of any such activities that the school proposes to organise and the estimated cost. The Governing Body reserve the right to cancel activities if insufficient contributions are received.

REMISSION

The Governing Body (delegated to the Headteacher) may offer to remit up to the full cost of the board and lodging element of the residential visit subject to the proof that the parents/guardians are in receipt of the following benefits:

- Income Support
- Income Based Jobseekers Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed the agreed amount for the current financial year.
- The guarantee element of State Pension Credit.

In order to offer the remission the trip must take place within school hours and fulfil statutory duties relating to the National Curriculum or Religious Education. Parents should contact the Headteacher if they wish to claim remission.

Any other remission arrangements for a particular activity or pupil will be entirely at the discretion of the Governing Body.

INSTRUMENTAL TUITION AND TUITION PROVIDED BY EXTERNAL TUTORS

Parents/Guardians will be asked to pay for entrance fees for music examinations and lessons provided by peripatetic teachers. Parents may also be asked to pay for tuition provided by external tutors, for example Cycling Proficiency.

EXTRA –CURRICULAR CLUBS

Parents/guardians may be asked to pay for extra-curricular activities, e.g. Games clubs.

LOSS, BREAKAGES OR DAMAGE TO SCHOOL PROPERTY

The Governors will allow the Headteacher to ask pupils and/or their parents/guardians to contribute to the cost of replacement items where these were damaged or broken as a direct result of misconduct on the pupil's part. The Headteacher may also ask for contributions towards replacement items if these have been lost by the pupils, e.g. library/reading books not returned to school.

Procedures followed by this school will comply with any additional regulations that may come into force before the set review date