

LEICESTERSHIRE COUNTY COUNCIL

Information: Preparing for Secondary School Offer Day Monday 2nd March - LCC Communications

Important information for parents and carers for Secondary School Offer Day

We know how important it is for families to receive their child's secondary school offer as it is the next step for their children; we want to ensure families with children due to attend a secondary school this autumn are prepared ahead of National Offer Day on **Monday, 2nd March.**

To help make the process as smooth as possible, here are some key details and steps they can follow:

When and how you will receive your offer

Monday 2nd March- Offer places will be available by 10am

If you applied online- you will receive an email with your child's school place offer. You can also log into the parent portal to view your decision.

If you applied by post – your letter will be sent and may take up to five working days to arrive.

How to prepare in advance

To ensure you can access your child's school offer smoothly, we recommend the following steps:

1. **Log into your Parent Portal now** – Check that you can access it before Offer Day.

2. **Use the same email address-** Ensure you're using the one you registered with
3. **Reset your password in advance-** If you can't log in or forgot your password, reset it now to avoid delays.
4. **Use Google Chrome** – This browser works best for accessing the Portal

Parent Portal Login: <https://leicestershire.cloud.servelec-synergy.com/Synergy/login.aspx?ReturnUrl=%2FSynergy%2F>

What to do after you receive your offer

If you are happy with your child's offer, you don't have to do anything else- your child's place is secure.

If you applied late your application will be processed after National Offer Day.

We encourage you to check your Parent Portal login details this week to avoid any last-minute issues. If you need further support, please visit our [website](#) for more details.

We hope this information helps you feel prepared for National Offer Day.